Test Closure Report Template

# Project Information

Project Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Release/Version: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Prepared By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# 1. Introduction

• Purpose of this Test Closure Report

• Brief context of the project

# 2. Test Execution Summary

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Module | Planned Test Cases | Executed | Passed | Failed | Blocked | % Pass |

Add overall execution summary here.

# 3. Defect Analysis

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Defect ID | Severity | Priority | Module | Status | Resolution |

Add defect analysis summary here.

# 4. Metrics & KPIs

• Test Coverage: \_\_\_%

• Defect Density: \_\_\_ defects per KLOC

• Automation Coverage: \_\_\_%

• Mean Time to Detect (MTTD): \_\_\_ hrs

• Mean Time to Resolve (MTTR): \_\_\_ hrs

# 5. Risks & Mitigation

List risks identified during testing and their mitigation plans.

# 6. Lessons Learned

Document what went well and what could be improved.

# 7. Approvals

|  |  |  |  |
| --- | --- | --- | --- |
| Role | Name | Signature | Date |
| QA Lead | \_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_ |
| Project Manager | \_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_ |
| Development Manager | \_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_ |
| Client/Stakeholder | \_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_ |